## Volunteer Reference Check Form

### Volunteer Information

<table>
<thead>
<tr>
<th>Volunteer Name:</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last</td>
<td>First</td>
</tr>
</tbody>
</table>

Department with Volunteer Opportunity:

Volunteer Event Manager:

Name of Contact:

Organization:

### Reference Comments

- How long have you known the volunteer?
- Do you consider him/her to be of good moral character?
- Can you describe one of the volunteer’s major strengths?

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From a scale of 1-5 (with 1 being the lowest and 5 the highest) how would you rate his/her:

- Attendance:
- Initiative and follow through:
- Ability to follow directions:

In what way (if any) has the applicant’s performance, skills, experience, etc. contributed to the betterment of the organization? (Provide details)

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Do you have any additional comments concerning the applicant’s character or reliability?

Completed by: | Date: