

Office of the Vice President

January 27, 2014

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HR News

Consent to receive your 2013 Electronic W-2 Wage and Tax Statements on-line!

Protect your personal information and get your W-2 *fast*, *easy* and *conveniently* on your computer! Consent to receive your W-2 electronically this year.

Why consent?

- Earlier access to the Form W-2 Wage and Tax Statement
- Accessibility to the electronic Form W-2 Wage and Tax Statement from anywhere the employee has access to a computer
- The paper Form W-2 Wage and Tax Statement will not be lost, delayed or misplaced
- Access the form securely through the myFIU Employee Portal

How do I consent?

- Access myFIU Employee Portal (my.fiu.edu)
- Login using your MyAccounts credentials
- Click the "Employee" tab
- Select Human Resources Self Service > Employee Self Service > Payroll and Compensation >
 "W-2 /W-2c Consent" link
- Read the Electronic W-2 Consent Statement and check the "Consent to receive W-2 electronically" check box
- Click the "submit" button

What if I do not consent?

 Paper W-2 Wage and Tax Statement will be mailed to those employees that have not consented to receive their W-2 Statements on-line, by January 31, 2014, to the mailing/home address on record in the PantherSoft HR system.

For additional questions, please contact the Human Resources Service Center at 305-348-2181.

2013 Total Compensation Statements

The Division of Human Resources is pleased to announce that annual *Total Compensation Statements* are now available online. These personalized statements details the total compensation and benefits package received by faculty and staff in benefits-earning positions. We greatly value your commitment to FIU and it is our pleasure to invest in you because of the value you provide to the university throughout the year.

You may access your *Total Compensation Statement* by clicking <u>here</u>. To log into this system, you will need your Panther ID number and the last four (4) digits of your social security number. If you do not know your Panther ID, it can be found by clicking on the "Panther ID Look Up" link at the bottom of the log in page.

Thank you for your dedication and contributions to FIU and for making FIU an *employer of choice*. If you have any questions, please call the Human Resources Service Center at 305-348-2181.

Invitation to Mentor

FIU is continuing to expand its mentoring initiatives. **We are pleased to announce the creation of the Online Mentoring Workshop**. We have captured important aspects of mentoring presented by success coaches Dr. Kathleen Shea Smith and Mr. Louis V. Macias, providing valuable information on achieving mentor success. We have nearly fifty (50) students awaiting mentors and if you are interested in serving as a mentor to an FIU student, you are encouraged to participate in the Online Mentoring Workshop Program at your earliest opportunity. Participation and completion of the online program is a prerequisite to gaining mentor status and is necessary for the assignment of a mentee. For details on the mentoring workshop, click here.

Campus Updates

Don't lose your credits!

Remember that professional development credits are available to all employees for programs, workshops and lectures offered by the FIU Center for Leadership. The center currently hosts executive leadership programs, several lectures for The Leadership Lectures series as well as other workshops, teach-ins and colloquia. Employees can now register and obtain credit hours for any event with the center listed on the FIU HR professional development website. Click here to view available programs.

Visit the site regularly for updates on upcoming programs or simply register for updates from the Center here.

Nurturing Women's Leadership: An Intimate View from the Hebrew Bible.

The Center for Leadership is pleased to announce that Dr. Erica Brown, Scholar-in-Residence for The Jewish Federation of Greater Washington, will visit the Modesto Maidique campus on February 18 as part of The Leadership Lectures 2014 series. For more information and to RSVP click here.

To provide feedback on this newsletter, please contact us at hradmin@fiu.edu.