FIU | Human Resources



SHARE THE LOVE! TLC BRIGADE STUDENT FOOD PANTRY



In the spirit of sharing the love, our TLC
Brigade has adopted the month of February
to help replenish the Student Food Pantry.
We hope we can count on you as we extend
our compassion in meeting the basic dietary
essentials for our students in greatest
need.

Items for this special drive may be dropped off at the Division of Human Resources

Monday – Friday from 10am – 4pm during the month of February at:

- Modesto A. Maidique Campus PC 224
- Biscayne Bay Campus HL 320

Questions? Contact <u>HR Relations</u> at 305-348-0101.

BERTA D. VILLARES BOOK SCHOLARSHIP



Applications are now open for the Berta D. Villares Book Scholarship.

This award provides our faculty/staff members pursuing their degree at FIU a one-time cash award.

Eligibility criteria and detailed nomination form are now available <u>online</u>.

Applications are due Friday, February 28

NOMINATIONS ARE NOW OPEN FOR STUDENT EMPLOYEE OF THE YEAR



It's that time of year! Nominations are now open to recognize our amazing student employees. Don't miss out on honoring and celebrating our superstars during the 2020 Student Employee of the Year!

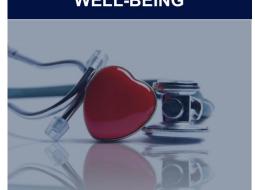
Eligibility criteria and the detailed nomination form is now available on <u>online</u>.

Don't miss this year's deadline and the opportunity to nominate our stellar students today!

The deadline for nominations is Wednesday, March 4 at 11:59pm.

Questions? Contact Talent Acquisition and Management at 305-348-3206 or 305-348-2500.

HEALTH AND WELL-BEING



Panthers Active Wellness Services (PAWS)

Treasure Your Health & Wealth Fair
Save the date for PAWS' Treasure Your
Health & Wealth Fair on Friday, March 6

PAWS Move More With Yoga
Register today for the following dates:

from 9am - 2pm in the GC Ballrooms.

Tuesday, February 11

at 11:59pm.

Questions? Contact <u>HR Relations</u> at 305-348-0101.

Questions? Contact <u>PAWS</u> at 305-348-2530.

Tuesday, February 18

BENEFITS UPDATES AND REMINDERS



Stay up-to-date with <u>important benefit</u> <u>updates</u> pertaining to the following:

- Florida Prepaid Open Enrollment
- Benefits Walk-In Sessions

Questions? Contact <u>Benefits</u> <u>Administration</u> at 305-348-2181.

SEASONAL PERKS AND PROMOTIONS PERKS AND PROMOTIONS

Take advantage of spring savings and check out these <u>discounts</u> and <u>promotions</u>.

Don't forget to play the Perk Scavenger Hunt for a chance to win some fun prizes!

Questions? Contact <u>Benefits</u> <u>Administration</u> at 305-348-2181.

PROFESSIONAL DEVELOPMENT



Looking for professional development learning opportunities? Check out our upcoming workshops by logging on to the professional development site. Then, click "Upcoming Training" to see a calendar of workshops that include:

Office of Inclusion, Diversity, Equity, & Access (IDEA)

- Sexual Harassment
- Discrimination

Center for Leadership

• The Leadership Lectures: Mariana Atencio

Talent Acquisition and Management

- Service Excellence Workshops
- <u>Service Excellence Course for Student Employees</u>

Questions? Contact Talent Acquisition and Management at 305-348-3206 or 305-348-2500.

ELECTRONIC PERSONNEL ACTION FORM (ePAF)



As we continue to automate our processes, we're pleased to announce the launch of the Electronic Personnel Action Form (ePAF). ePAF will be available through PantherSoft HR on Monday, February 24.

The ePAF is a workflow-enabled tool that will allow managers, HR Liaisons and other designated users to submit funding source changes, salary actions, one-time payments and more.

All ePAF users have been notified about our upcoming training and a reminder will be sent out next week.

Questions? Contact the <u>Human</u>
<u>Resources Service Center</u> at 305-3482181.

UNIVERSITY POLICIES AND PROCEDURES



Brush up on compliance matters and stay up-to-date with FIU's policies and procedures. Make sure to review the featured policies below:

- <u>Public Art at Florida International</u>
 <u>University</u>
- Procedure for Accepting Public Art at Florida International University

Questions? Contact the <u>University</u> Compliance Office at 305-348-2216.

FIU PANTHER TECH FACULTY + STAFF APPRECIATION EVENT



Employee appreciation month is right around the corner and you don't want to miss out on some of the best Apple deals FIU Panther TECH has to offer!

Pre-orders begin Monday, February 17 online and in-store for the March 23 -27 Faculty + Staff Appreciation Event. Be sure to take advantage of the pre-order sale to guarantee that you will get your chosen items at our great sales price!

In addition, get 15% off accessories during the Faculty and Staff Appreciation event when you follow @FIUPantherTECH on Instagram, Facebook, and Twitter.

Questions? Contact <u>FIU Panther TECH</u> at 305-348-8324.

GET YOUR TICKETS TO SOBEWFF®



EAT. DRINK. EDUCATE. at the 19th annual Food Network & Cooking Channel South Beach Wine & Food Festival presented by Capital One (SOBEWFF®) on February 19-23.

The Festival is offering the university community discounts on tickets to select events, where you can enjoy savory eats and boisterous beats.

<u>Visit FIU News to see which events are 20%</u> off for the FIU family.

Questions? Contact External Relations, Strategic Communications and Marketing at 305-348-0158.

DID YOU KNOW? KOGNITO



Difficult conversations with distressed students can happen at any time. FIU's Counseling & Psychological Services is pleased to introduce Kognito, an online resource that helps people prepare for the conversations that matter most. Take the At-Risk course for faculty/staff to learn practical ways to handle student concerns.

<u>Visit Kognito</u> and enroll in the At Risk course for faculty/staff today to learn how you can lead real-life conversations that change lives.

One hour professional development credit will be awarded for completing this online course.

Questions? Contact Counseling & Psychological Services at 305- 348-2277.

