**FIU** | Human Resources

April 20, 2020



Stay up-to-date with the latest FIU COVID-19 Updates at www.fiu.edu/coronavirus.



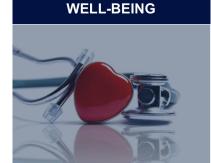
Administrative Professionals Day is right around the corner - Wednesday, April 22.

Be sure to take a moment and recognize our administrative support staff who help us achieve so much.

Here are a few fun and easy ways to celebrate them:

- Host a Zoom celebration
- Use a <u>festive Zoom background</u> for the occasion
- Use #FIUAdminProfessionalsDay and post on social media
- Send a note of gratitude through empower.fiu.edu

Questions? Contact HR Relations at 305-348-0101.



**HEALTH AND** 

Join the Office of Employee Assistance for online sessions to help you cope through challenging times. Register for the sessions below at professionaldevelopment.fiu.edu.

- FIU Rising A Message of Hope: Part 1
  - Tuesday, April 21
  - Monday, April 27
- Tuesday, April 28 Mindfulness in Togetherness • Wednesday, April 22
  - Friday, April 24
  - Wednesday, April 29
- Caring and Sharing Support Group • Friday, April 24

Questions? Contact the Office of Employee Assistance at 305-348-2469.



Let's get "virtually" social! Join us for some virtual fun next week and share your Panther Pride!

- What's Your Mood Monday April 26
- Turn It Up Tuesday April 27 ٠
- Wear FIU Gear Wednesday April 28
  - Panther #TBT April 29
- Foodie Friday May 1

Be sure to follow us on Facebook, Instagram and Twitter to stay in the loop and get involved in the fun!

Questions? Contact HR Relations at 305-348-0101.



Looking for professional development opportunities? Register for the upcoming sessions and workshops below:

- IDEA Diversity and Work Civility Training
- Next is Now Future Focused
- Literacies •
- Records Management Compliance Training

Don't forget to also review and stay up-todate with FIU's policies and procedures as part of your ongoing professional development.

**Questions? Contact Talent Acquisition** 

## and Management at 305-348-3206.

## **BENEFITS UPDATES AND** REMINDERS



Stay up-to-date with important benefits updates:

- Florida Prepaid Open Enrollment
- Division of State Group Insurance Update
- State Employee Adoption Benefit

**Questions? Contact Benefits** Administration at 305-348-2181.

## SEASONAL PERKS AND PROMOTIONS



Take advantage of these spring savings! Check out new discounts and promotions that include:

- University Credit Union
- Greater Miami Chamber of . Commerce
- Xochimex Cantina Grill
- ٠ Tickets at Work
- Jet Gift Baskets

Questions? Contact Benefits Administration at 305-348-2181.



Take advantage of these free offerings to keep you and your family entertained and moving:

- Baptist Health Check out these virtual health classes brought to you by Baptist Health.
- FIU School of Music Virtual Concerts - Each Saturday night in April, join the FIU School of Music for virtual music concerts.
- Coffee & Conversations Join The Wolfsonian Public Humanities Lab for a conversation with Jewish Museum of Florida executive director Susan Gladstone on Thursday April 23 at 10am.
- Parent Club Join the FIU Center for Children and Families for the free Parent Club! These webinars are designed for parents and caregivers to receive tips and resources on balancing work, parenting and homeschooling.
- 305CafecitoChat Join the Office of Engagement every weekday at 3:05pm - you don't want to miss it!

Stay tuned for more resources coming your way soon!

**EH&S ERGONOMIC** ASSESSMENT SERVICES



Are you looking to improve your current computer setup? Environmental Health and Safety (EH&S) is now offering virtual ergonomic assessments for remote and onsite locations!

Visit EH&S online for access to a work station assessment checklist, an ergonomic infographic for office and at-home setups and free online training and more!

Questions? Contact EH&S at 305-348-2621.



Panther Kudos to the FIU Command Team at the Tamiami COVID-19 Testing Site!

Panthers are always on the rise! Our dedicated team of FIU professionals have stepped up once again and are leading the way at the Tamiami COVID-19 testing site. Meet the Command Staff of our FIU testing site:

- Bridget Pelaez, Incident Commander
- Pete Gomez, Incident Commander ٠
- Dr. Eneida Roldan, Operations Chief
- Dr. Vanessa Gordon, Operations
- Chief
- Hugo Duenas, Logistics Coordinator
- Robin Yang Planning Coordinator Wili Alvarez - University Safety Officer •

These efforts would not be possible without the help of professionals from the Herbert Wertheim College of Medicine, Nicole Wertheim College of Nursing & Health Sciences and Environmental Health and Safety.

Check out the Tamiami COVID-19 Testing Site team in action!

## **DID YOU KNOW? COVID-19 TESTING SITE**



Did you know that the Tamiami COVID-19 Testing Site has tested over 3,106 individuals to date?

In partnership with Miami-Dade County, the Florida Department of Health and the Miami-Dade County Fair & Exposition, the testing site is located at the fairgrounds and is open from 9am - 1pm seven days a week by appointment only.

Having symptoms? To qualify for testing, a person must be at least 18 years old and have symptoms associated with COVID-19.

To make an appointment, call 305-499-8767.

To provide feedback on this newsletter, please email hradmin@fiu.edu.