

FIU

Benefits Enrollment

New Employee

Employee must be active in Panther soft

Benefits Options and Deadlines

People First (State Health Benefits):

- 60-calendar days from hire date

Health Benefits Video Overview

Retirement Plans:

- SUSORP - 90 calendar days from hire date.
- FRS Plans - 8 months from hire date to elect Investment or Pension Plan.
- If no action is taken, employee will default to FRS Investment plan (or Pension plan for High Risk position)

Retirement Video Overview

Enrollment Process

HEALTH BENEFITS

- Enroll online on the People First enrollment portal:
<https://peoplefirst.myflorida.com>
 - You will receive your People First ID by mail. Or select "Forgot Login ID" to retrieve it online with your SSN and DOB.
 - Default password is "Pfmmdyy" (Pf & your date of birth). Or select "Forgot Password" to establish a new password and security questions.
 - Check video: [How to Enroll in Insurance Benefits](#)
- Enroll over the phone with the People First Service Center.
 - Call 1-866-663-4735. Monday - Friday, 8:00 a.m. - 6:00 p.m. ET

RETIREMENT PLAN

Before making a retirement plan selection, make sure to review the information available on our [website's retirement section](#), in addition to the [New Hire Plan Comparison Brochure](#) and the [New Employee Retirement Video Presentation](#).

- [FRS Plans](#) – submit enrollment form [online](#) (ELE-1)
- [SUSORP](#) – two-step process:
 1. Execute contract with [SUSORP provider](#)
 2. Fill out [ORP-Enroll form](#) (forward to benefits@fiu.edu).
 - Faculty employees of College of Medicine are [mandatory members](#) of the Optional Retirement Program and must use the [ORP mandatory form](#).

FIU Voluntary Plans & Employee Perks

FIU is a great place to work! You may also enroll in additional [FIU Benefit plans](#) as well as [Perks & Services](#) offered to the FIU Community.

Stay tuned by visiting our [website](#) and announcements shared via our [HR Newsletter](#) and [UnivMail](#).

Contact Information

- People First: 866-663-4735
- OptumRx: 888-547-9767
- Florida Blue: 800-825-2583
- Aetna: 877-858-6507
- MyFRS: 866-446-9377
- FIU HR Benefits: 305-348-2181

Important

- Failure to enroll as a new hire will result in **NO BENEFITS** coverage for the year, until next Annual Open Enrollment with coverage effective January 1 of next plan year.
- In order to receive communication materials regarding your State-Sponsored Benefits, it is very important to keep your address on record up to date in our **Panther Soft System**.

More Information

- 305-348-2181
- BENEFITS@FIU.EDU
- <https://hr.fiu.edu/benefits>

