

**FIU** | FLORIDA  
INTERNATIONAL  
UNIVERSITY  
Division of Human Resources  
EQUAL OPPORTUNITY PROGRAMS AND DIVERSITY

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Date

To Whom It May Concern:

\_\_\_\_\_ is an employee of Florida International University (FIU) and is seeking accommodation(s) under the Americans with Disabilities Act (ADA) through the Office of Equal Opportunity Programs and Diversity (EOPD). Our office requires medical documentation from an appropriate licensed professional in order to evaluate an employee's request. Attached is a copy of the Release of Information form, which grants this office permission to attain and/or release necessary information regarding an employee's physical, mental, and/or emotional status in making a final determination on the employee's accommodations request. If you have any questions and/or concerns, please contact the Office of Equal Opportunity Programs and Diversity at (305) 348-2785.

Thank you for your anticipated cooperation.

Sincerely,

Shirlyon J. McWhorter, Esq., Director  
Equal Opportunity Programs & Diversity