

April 6, 2018

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FIU STRONG



The FIU Office of Employee Assistance is here for you. Sudden disasters can have devastating effects on so many. In moments like this, we as a university community, reach out in solidarity to assist those whose lives may have been impacted. If you are experiencing anxiety, stress, sadness, frustration, or fatigue, the Office of Employee Assistance (OEA) is an available resource to help you. To schedule an appointment with OEA, please email them at oea@fiu.edu or call (305) 348-2469.

Additional Support from our Health Care Providers – In addition to our on-site support through our Office of Employee Assistance, we are pleased to advise that two of our health care providers are offering free resources to assist the FIU community. For more information, please click [here](#).

Mindful Well-Being at Work Sessions



Join the Office of Employee Assistance for the Mindful Well-Being at Work practice sessions. Click [here](#) to sign up for the sessions below.

- Wednesday, April 18th, 12:00 p.m. – 1:00 p.m., GL-482 | MMC
- Wednesday, April 25th, 12:00 p.m. – 1:00 p.m., CSC-1123 | MMC
- Wednesday, May 2nd, 12:00 p.m. – 1:00 p.m., GL-482 | MMC

Friday, May 4th, 12:00 p.m. – 1:00 p.m., HL-319 | BBC
Friday, May 11th, 12:00 p.m. – 1:00 p.m., GL-482 | MMC
Wednesday, May 23rd, 12:00 p.m. – 1:00 p.m., GL-482 | MMC

Employee Benefits



Benefits Administration is providing you with these important notifications pertaining to your Benefits.

Dependent Eligibility Verification Audit: Phishing Alert – The [Dependent Eligibility Verification Audit began for all State Universities employees](#) took place in March. The Health Management Systems, Inc. (HMS) is the contracted party administering the audit process. Please click [here](#) for more information. Please be cautious about disclosing personal information. DSGI has received reports that some employees are receiving spam calls about the dependent eligibility verification audit. The calls are from both in-state and out-of-state area codes. Fraudulent callers will request Social Security information as part of the audit. HMS employees will not request Social Security numbers to confirm the employee's identity.

Flexible Spending Accounts for Plan Year 2017

- Deadline to submit all claims for Plan Year 2017 (service date of March 15th or prior) is Monday, April 16th.
- The [FSA Store](#) is an e-commerce site exclusively focused on Flexible Spending Account eligible products. In addition to products, the FSA Store offers educational resources to help customers better understand and manage their flexible spending accounts, including an eligibility list, a learning center, FSA Calculators, and much more.

Spring Benefits Walk-In Sessions at PC-411 schedule is [here](#)!

Spring Perks – This spring, discover savings on housing, car rentals, entertainment, and more. Click [here](#) for a complete list of perks.

Payroll Updates



Beginning with the April 13th paycheck, your paystub will reflect any parking deduction as an after-tax deduction. Any 2018 pre-tax parking deduction taken before this paycheck will not need to be adjusted.

The Tax Cuts and Job Act passed by Congress in December 2017 affects employer-provided qualified transportation fringe benefits, including workplace parking plans. Employee costs in 2018 are no longer a deductible expense, meaning they are subject to Social Security, Medicare, and Federal withholding taxes.

IRS Paycheck Checkup



The IRS encourages you to do a “paycheck checkup” to make sure you have the right amount of taxes taken out of your paychecks for your personal situation. Having too little tax withheld could mean a tax bill or a penalty. Obtain a copy of your last tax return and check the [IRS Withholding Calculator](#) today. The earlier you check, the more time there is for withholding to take place, evenly. Taxpayers can use the results from the Withholding Calculator to determine if they should adjust their Form W-4, Employee’s Withholding Allowance Certificate, through [Employee Self Service](#). Should you have any questions, please feel free to contact our Human Resources Service Center at (305) 348-2181.

Student Employment Week April 9th – 13th



April 9 – 13, 2018

FIU is celebrating its 9th Student Employment Week! Together, with an elite group of colleges and universities around the nation, FIU will recognize our student employees during Student Employment Week from April 9th – 13th. Although the Student Employee of the Year Ceremony will not take place this year, this will not stop the party. To celebrate our amazing student employees, the university will be hosting a pizza social, on Friday, April 13th from 11:30 a.m. – 2:00 p.m. in the Graham Center Ballrooms, sponsored by the Office of Financial Aid in collaboration with the Division of Human Resources. Should you have any questions, please contact Adelfa Ukenye, Assistant Director, Enrollment Services, Financial Aid Office at ukenyea@fiu.edu, or Stephanie Felisme, HR Manager, Student & Alumni Employment Services, Division of Human Resources, at sfelisme@fiu.edu.

EOPD Spring Training Series



Join the Office of Equal Opportunity Programs and Diversity for their Spring Training Series. To register for the workshops below, please click [here](#). For more information, please click [here](#) or contact EOPD at eopd@fiu.edu.

Implicit Bias Training

Wednesday, April 18th, 11:30 a.m. – 1:00 p.m., PC-322 (computer lab) | MMC

Inaugural Faculty Mini Conference



The Office of Equal Opportunity Programs & Diversity is pleased to announce the inaugural Faculty Mini Conference: Anti-Discrimination Laws. This conference is open to all faculty members. For more information, please contact EOPD at eopd@fiu.edu. To sign up for the dates below, please click [here](#).

Tuesday, April 17th, 1:30 p.m. – 4:00 p.m., HL-319 | BBC



[Click here to like us on Facebook!](#)

Couch to 5K – Get off the couch and put on your running shoes! The Couch to 5K program has started, but it's not too late to participate! Interested in participating? To register, please click [here](#), or contact Nathan Burandt, Wellness Manager, at pawswellness@fiu.edu. To stay up to date with all things PAWS, please click [here](#) to join the mailing list.

PAWScast –Click [here](#) to listen as Nathan and Giselle discuss heart health and the benefits of getting a checkup and how knowing your heart number can be beneficial to you. Enjoy!

April Wellness Wire – Spring is here! This [month's issue](#) of the Wellness Wire is now available! View a calendar of events, learn about online tools to manage your prescriptions, and understand the warning signs of alcohol abuse.

Wells Fargo Financial Workshops



Join Wells Fargo for an educational financial wellness workshop. Learn more about Wells Fargo's Financial Health initiative and the "Eight Rules of Thumb to Financial Health." See below for more information on these workshops. To RSVP, contact Nathan Burandt, Wellness Manager, at nburandt@fiu.edu.

[Modesto A. Maidique Campus](#)

Monday, April 9th, 12:00 p.m. – 1:00 p.m., GC-243 | MMC
Presented by Lupe Casanova and Carolina Alvarez

[Biscayne Bay Campus](#)

Wednesday, April 11th, 12:00 p.m. – 1:00 p.m., HL-319 | BBC
Presented by Lupe Casanova



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Couch to 5K – Get off the couch and put on your running shoes! The Couch to 5K program has started, but it's not too late to sign up! Interested in participating? To sign up, please click [here](#), or contact Nathan Burandt, Wellness Manager, at pawswellness@fiu.edu. To stay up to date with all things PAWS, please click [here](#) to join the mailing list.

PAWScast –Click [here](#) to listen as Nathan and Giselle celebrate America Heart Month, and discuss the benefits of getting a checkup and how knowing your heart number can be beneficial to you. Enjoy!

*APRIL IS CHILD ABUSE PREVENTION
MONTH*
**FIU CHILD ABUSE PREVENTION
TRAINING:**



If your job at FIU requires you to interact with minors on campus or during university sponsored events, attend the University Compliance Office's Child Abuse Prevention Training. Learn more about child abuse prevention and reporting requirements. This training also fulfills the training requirement for university administrators and law enforcement personnel. For more information, please click [here](#). To register for the training below, please click [here](#).

Tuesday, April 17th 12:00 p.m. – 2:00 p.m., Ryder Building Room 130 | MMC

Records Management Compliance Brief

COMPLIANCE BRIEF
RECORDS MANAGEMENT



Learn how you can help the university maintain its compliance with the Florida Sunshine Law. Click [here](#) to watch this 5 minute video of the Records Management Compliance Brief.

The Office of the General Counsel work(s) closely with the FIU Libraries' University Archives to support the Records Management program and to offer training sessions throughout the year to assist all colleges and departments with the process of records disposition in compliance with the Florida Public Records Law. Records Custodians/Coordinators must attend the compliance trainings when offered on behalf of their department to receive updates on Records Management processes. For more information, please click [here](#). Staff members responsible for the records of their departments may register [here](#) for the Thursday, April 26th compliance training.

FIU Law Practice Affordable Legal Services



FIU Law Practice will offer affordable, low cost legal services for family legal issues to low- and moderate-income families who do not qualify for free legal services. FIU Law Practice will assist modest income families falling within the 125% and 200% poverty guidelines by providing affordable legal services in the family law area. FIU Law Practice will charge its clients, using a sliding scale based on the client's ability to pay and offering flexible, installment payment plans. Fees for services will range between \$75 - \$125 per hour. FIU Law Practice will utilize the legal clinic's current screening process to confirm eligibility based upon federal poverty guidelines and levels. For appointments, please call (305) 348-7876. Initial Consultation: \$50 (credited if we are hired). We will provide services in the following family law areas:

- Divorce (contested and uncontested)
- Paternity/child support/time-sharing
- Post-judgement modification(s)
- Domestic violence injunctions (civil)
- Prenuptials/Postnuptial
- Enforcement of judgments
- Wills



It's time to focus on yourself with an FIU Online master's degree. Transform your future with an advanced degree. As an FIU staff member, you can take advantage of the tuition waiver and apply for FIU Online scholarships. Most programs can be completed in 12 to 24 months. Go the next level and become a leader with tools that FIU Online can provide. Explore our online programs [here](#). For more information, please contact FIU Online at (305) 348-3125 or onlineprograms@fiu.edu.

Join our Fully Online MS in Health Informatics & Analytics Program this Fall 2018



FIU Business invites you to explore what a 14-month fully online MS in Health Informatics & Analytics program can offer you. As an FIU staff member, you can take advantage of the tuition waiver as well as FIU Employee scholarships the program offers. Join one of our upcoming webinars to learn more about the program and how to apply. For questions, or more information on the webinars below, please contact FIU Business at (305) 348-0594, or email mshia@fiu.edu.

Tuesday, April 17th, 12:00 p.m. – 1:30 p.m. | Online Webinar

Thursday, April 19th, 2:00 p.m. – 3:00 p.m. | Online Webinar

Free Consultations for Parkland Shooting



The psychological effects of a tragedy the magnitude of the mass shooting in Parkland can have long-term consequences. FIU's Center for Children and Families encourages parents concerned about their teens – especially those who attend Marjory Stoneman Douglas High School – to seek help if they have trouble sleeping, do not want to attend school or have a hard time while at school, or difficulty concentrating because of intrusive thoughts about the tragedy. If you are concerned and would like to schedule a free consultation session with Center for Children and Families, please call (305) 348-0477. For more information, please click [here](#).

The College of Arts, Sciences & Education Camps at MMC



Searching for a fun, adventurous, and exciting camp for kids during the summer? Look no further! The College of Arts, Sciences & Education at MMC is sponsoring enrichment workshops for youth ages 4 and up. For more information or to register online, please click [here](#). Should you have any questions, please contact Ana Jimenez at (305) 348-6545 or email summercamp@fiu.edu.

To provide feedback on this newsletter, please contact us at hadmin@fiu.edu